

Published guide to information

Who we are and what we do		
Organisational information, structure, locations and contacts. Current information only.		
Information	How the information can be obtained	Cost
Who's who in the school	Website: https://www.langdalecofeschool.co.uk/whos-who/ Hard copy: available on request – contact the school office	Free 5p per page
Who's who on the governing body and the basis of their appointment	Website: https://www.langdalecofeschool.co.uk/governors/ Hard copy: available on request – contact the school office	Free 5p per page
Instrument of Government	Website: https://www.langdalecofeschool.co.uk/governors/ Hard copy: available on request – contact the school office	Free 5p per page
An outline of the school curriculum	Website: https://www.langdalecofeschool.co.uk/curriculum/ Hard copy: available on request – contact the school office	Free 5p per page
Staffing structure	Website: https://www.langdalecofeschool.co.uk/whos-who/ Hard copy: available on request – contact the school office	Free 5p per page
School session times and term dates	Website: https://www.langdalecofeschool.co.uk/topic/parents Hard copy: available on request – contact the school office	Free 5p per page
Location and contact information with names of key personnel	Website: https://www.langdalecofeschool.co.uk/contact/ Hard copy: available on request – contact the school office	Free 5p per page

What we spend and how we spend it

Financial information about projected and actual income and expenditure, procurement, contracts and financial audit

Information	How the information can be obtained	Cost
Annual budget plan and financial statements	Hard copy: available on request – contact the school office	5p per page
Capital funding	Hard copy: available on request – contact the school office	5p per page
Financial audit reports	Hard copy: available on request – contact the school office	5p per page
Procurement and contracts Details of procedures used for the acquisition of goods and services. Details of contracts that have gone through a formal tendering process.	Hard copy: available on request – contact the school office	5p per page
Pay Policy	Hard copy: available on request – contact the school office	5p per page
Governors' allowances	Hard copy: available on request – contact the school office	5p per page

What our priorities are and how we are doing

Strategies and plans, performance indicators, audits, inspections and reviews

Information	How the information can be obtained	Cost
Performance data supplied to the government	Website: https://www.compare-school-performance.service.gov.uk/school/112321/langdale-cofe-school/primary Hard copy: available on request – contact the school office	Free 5p per page
Latest Ofsted report	Website: https://files.api.ofsted.gov.uk/v1/file/2605925 Hard copy: available on request – contact the school office	Free 5p per page
Performance management information <i>Performance management policy and procedures adopted by the governing body</i>	Hard copy: available on request – contact the school office	5p per page
The school's future plans <i>Any major proposals for the future of the school involving, for example, consultation on a change in school status</i>	Hard copy: available on request – contact the school office	5p per page
Safeguarding and child protection	Website: https://www.langdalecofeschool.co.uk/safeguarding/ Hard copy: available on request – contact the school office	Free 5p per page

How we make decisions

Decision-making processes and records of decisions

Information	How the information can be obtained	Cost
Admissions policy	Website: https://www.langdalecofeschool.co.uk/applying-for-a-school-place/ Hard copy: available on request – contact the school office	Free 5p per page
Minutes of meetings of the governing body and its committees <i>This will exclude information that is properly considered to be private to the meeting</i>	Hard copy: available on request – contact the school office	5p per page

Our policies and procedures

Current written protocols, policies and procedures for delivering our services and responsibilities

Information	How the information can be obtained	Cost
School policies and other documents	Website: https://www.langdalecofeschool.co.uk/policies/ Hard copy: available on request – contact the school office	Free 5p per page
Records management and personal data policies	Website: https://www.langdalecofeschool.co.uk/policies/ Hard copy: available on request – contact the school office	Free 5p per page
Equality and diversity	Website: https://www.langdalecofeschool.co.uk/policies/ Hard copy: available on request – contact the school office	Free 5p per page
Charging regimes and policies	Website: https://www.langdalecofeschool.co.uk/policies/ Hard copy: available on request – contact the school office	Free 5p per page

Lists and registers

This information in currently maintained lists and registers only

Information	How the information can be obtained	Cost
Curriculum circulars and statutory instruments	Website: https://www.gov.uk/national-curriculum	Free
Disclosure logs	Inspection only – contact school	Free
Asset register	Inspection only – contact school	Free
Any information the school is currently legally required to hold in publicly available registers	Inspection only – contact school	Free

The services we offer

Information about the services the school provides including leaflets, guidance and newsletters

Information	Information	Information
Extra-curricular voluntary run activities Breakfast and After School clubs	Website: https://www.langdalecofeschool.co.uk/breakfast-and-after-school-club/ Hard copy: available on request – contact the school office	Free 5p per page
School publications, leaflets, booklets and newsletters	Website: https://www.langdalecofeschool.co.uk/topic/parents Hard copy: available on request – contact the school office Facebook: @LangdalePrimary Twitter: @LangdalePrimary	Free 5p per page Free
Services for which the school is entitled to recover a fee, together with those fees <i>Please see our charging and remissions policy</i>	Website: https://www.langdalecofeschool.co.uk/policies/ Hard copy: available on request – contact the school office	Free 5p per page